



# 2026 Information Package

## **Vision**

To transform people's lives through English language learning for self-realization.

## **Mission**

To provide high-quality English language teaching for multicultural communication among all learners.

Central Pacific College (CPC) assists learners of English by focusing on can-do goals, meeting one-on-one with instructors, and using a personalized learning plan. CPC strives to provide opportunities to develop linguistic and cultural competence necessary to function within a multicultural environment in Hawai'i and in the rest of the English-speaking world.

CPC is committed to providing high levels of education by:

- Providing diverse academic, extra-curricular and accommodation options that optimize the students' study abroad experience. CPC's friendly and professional staff strive to assist students with all of their needs.
- Encouraging students to extend their learning beyond the classroom. CPC offers a wide variety of academic workshops that promote interest in topics and skills not explored in everyday classes. Topics such as Survival English, Introduction to TOEIC and TOEFL are offered every term.
- Supporting students who wish to pursue higher education in the United States. CPC has transfer agreements to enroll at fifteen universities and colleges across the US: Adelphi University, American University, Auburn University, Auburn University at Montgomery, Florida International University, Kapiolani Community College, Louisiana State University, The University of Central Florida, University of Dayton, The University of Illinois at Chicago, The University of Kansas, University of Massachusetts, Massachusetts Boston, The University of the Pacific, University of South Carolina, and the University of Utah.

1585 Kapiolani Blvd. Suite 1705,  
Honolulu, HI 96814  
Phone: (808) 791-7800  
info@cpchawaii.edu

[www.cpchawaii.edu](http://www.cpchawaii.edu)

# Our location



Central Pacific College is located at 1585 Kapiolani Blvd, a three-minute walk to Ala Moana Shopping Center and Ala Moana Beach. Occupying a suite on the seventeenth floor of a professional office building, CPC provides students with a comfortable learning environment.



Central Pacific College will open a new campus on December 30, 2024, directly connected to Ala Moana Shopping Center.

The new campus location will be much more convenient and offer high-quality facilities, providing an improved learning environment. CPC will also have more classrooms.

## 2026 SCHEDULE

STEP - Short-term English Program (Mon - Thu)

EPP - English Proficiency Program (Mon - Fri)

Convrstation Program (Mon - Thu)

		MON	TUE	WED	THU	FRI
MORNING SCHEDULE**	9:00 am to 10:50 am	Grammar Use Class	Grammar Use Class	Grammar Use Class	Grammar Use Class	Grammar Use Class
	<i>Break</i>					
	11:00 am to 12:50 pm	Integrated Skills Class	Integrated Skills Class	Integrated Skills Class	Integrated Skills Class	Integrated Skills Class
AFTERNOON SCHEDULE**	1:10 pm to 2:00 pm	Pronunciation & Accent Reduction	No Class			
	2:05 pm to 2:55 pm	Vocabulary & Idioms	Vocabulary & Idioms	Vocabulary & Idioms	Vocabulary & Idioms	No Class
	<i>Break</i>					
	3:05 pm to 5:25 pm	Roleplay & Discussion	Roleplay & Discussion	Roleplay & Discussion	Roleplay & Discussion	No Class



Level	16 Weeks	16 Weeks	16 Weeks	16 Weeks	16 Weeks	16 Weeks	16 Weeks
A0	10-20 GSE	True Beginner	<b>Grammar Use and Integrated Skills (320 hours / 16 weeks / 4 modules)</b> This level familiarizes learners with new sounds, simple vocabulary, and basic concepts of English grammar. LISTENING: Students can understand basic questions about personal details if addressed slowly and clearly. SPEAKING: Students can ask and answer simple questions about things they have in a limited way. READING: Students can recognize familiar names, words and very basic phrases on simple notices. WRITING: Students can complete basic forms with basic personal details.				
A1	10-30 GSE	Beginner	<b>Grammar Use and Integrated Skills (320 hours / 16 weeks / 4 modules)</b> This level provides learners with the foundational skills needed to participate in basic English conversation. LISTENING: Students can follow simple, everyday transactions (interactions) if carried out slowly and clearly. SPEAKING: Students can use brief, everyday expressions to describe wants and needs, and request information. READING: Students can follow simple instructions to carry out a straightforward (simple) task. WRITING: Students can write simple sentences about someone's life and routines.				
A1-2	25-45 GSE	High Beginner	<b>Grammar Use and Integrated Skills (320 hours / 16 weeks / 4 modules)</b> This level encourages learners to further expand the development of basic conversation and grammar skills. LISTENING: Students can follow the main points of short talks on familiar topics if delivered in clear standard speech. SPEAKING: Students can express belief, opinion, agreement, and disagreement politely. READING: Students can generally understand straightforward (simple) factual texts on familiar topics. WRITING: Students can write a story (narrative) with a simple linear sequence.				
A2-B1	40-55 GSE	Low Intermediate	<b>Grammar Use and Integrated Skills (320 hours / 16 weeks / 4 modules)</b> This level emphasizes the use of practical grammar and conversational structures needed to participate in everyday discussions in English. LISTENING: Students can distinguish facts from opinions in a simple (conversation), presentation or lecture. SPEAKING: Students can explain the main points in an idea or problem with reasonable precision. READING: Students can distinguish between the main idea and related ideas in a simple academic text in order to answer specific questions. WRITING: Students can write personal emails/letters, reporting recent events in detail.				
B1-B2	50-65 GSE	Intermediate	<b>Grammar Use and Integrated Skills (320 hours / 16 weeks / 4 modules)</b> This level focuses on enhancing and improving students' use of complex grammar and conversation structures. LISTENING: Students can extract the main points from news items, etc. with opinions, arguments, and discussion. SPEAKING: Students can express opinions about news stories using a wide range of everyday language. READING: Students can summarize, comment on and discuss a wide range of factual and imaginative texts. WRITING: Students can systematically evaluate the advantages and disadvantages of various options.				
B2	60-75 GSE	Low Advanced	<b>Grammar Use and Integrated Skills (320 hours / 16 weeks / 4 modules)</b> This level focuses on developing students' critical thinking skills via interaction with complex grammar structures and high-interest discussion topics. LISTENING: Students can follow lines of argument in a (linguistically complex presentation, (conversation) or lecture. SPEAKING: Students can paraphrase information taken from a linguistically complex academic (or fictional) text. READING: Students can identify the main line of argument in a linguistically complex academic (or fictional) text. WRITING: Students can use a range of idiomatic phrases as part of a structured text.				
B2-C1	75-85 GSE	Advanced	<b>Grammar Use and Integrated Skills (320 hours / 16 weeks / 4 modules)</b> This level focuses on communicative fluency through the development of academic vocabulary and writing skills. LISTENING: Students can understand the main points of complex and abstract presentations in their field. SPEAKING: Students can give a presentation on an academic topic in their field of specialization using linguistically complex language. READING: Students can synthesize information from two or more linguistically complex problem-texts in a specific field. WRITING: Students can write a structured paragraph on an academic topic, using linguistically complex language.				
B2-C1	75-85 GSE	Proficiency	<b>Grammar Use and Integrated Skills (320 hours / 16 weeks / 4 modules)</b> This level develops proficiency through high-level test-taking strategies and academic task-based activities. LISTENING: Students can understand the details of extended and linguistically complex professional and technical presentations. SPEAKING: Students can effectively participate in a debate on complex or abstract topics using linguistically complex language. READING: Students can understand linguistically complex academic texts in specialized fields. WRITING: Students can create well-structured complex texts with underlying inferred meaning.				
TOEIC®		B1 • B2 • C1					
TOEFL®		B2 • C1					

## SCHOOL | OFFERED PROGRAMS

### English Proficiency Program (EPP)

The English Proficiency Program (EPP) has been designed to empower students to take control of their learning progress by using can-do goals and by using a personalized learning plan. The overall goal is to gradually improve the students' communicative fluency and academic skills in order to become successful English speakers. The program is comprised of eight different levels (i.e., True Beginner through Proficiency). Most EPP students have a student visa and are committed to the study of English full-time (twenty hours a week plus additional hours of preparation at home).

### Short-Term English Program (STEP)

The Short-Term English Program (STEP) is for students who do not have an F-1 student visa and who study for sixteen hours per week, typically four hours per day, Monday through Thursday. Classes are offered in the morning and afternoon, depending on enrollment. Similar in structure to the EPP program, it allows students to experience and participate in a comprehensive program (i.e., True Beginner through Proficiency) for up to twelve weeks.

### TOEFL® program

This program prepares students to take the TOEFL® exam through comprehensive review and practice of the skills that are commonly tested on the exam.

### Conversation Program:

The Conversation Program prepares students to speak in a fluent and confident manner by enlarging their vocabulary, perfecting their pronunciation/ intonation, and practicing public and private speaking. The curriculum enables students to speak at specific levels indicated in the Global Scale of English. There are can-do goals that inform Project and Task-based Learning activities in the classes.

**Club Keiki Program** (Seasonal & For students only: 6-12 & 13 - 18 yrs old) Club Keiki is a seasonal children and teens' program that is available in the spring, summer and winter (for a maximum of six weeks). Students are engaged in cultural activities for four hours in the morning and two and a half hours of English classes in the afternoon with a half hour break for lunch in between. The total number of hours it takes to complete the Club Keiki program in the spring is 70 hours, 210 hours in the summer and 175 hours in the winter.



## ABOUT THE CLUB KEIKI

The Club Keiki program provides students with the opportunity to participate in specific Hawaiian activities in the morning while engaging in afternoon English classes that improve students' receptive skills. The English curriculum assists students to familiarize themselves with English, and Hawaiian and American culture!

### SAMPLE ACTIVITY SCHEDULE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Sea Life Park	Diamond Head Hike	Planetarium & Science Experience	Dole Plantation Pineapple Maze	Mini Golf

- After completing the application process, we will send a detailed schedule.
- Transportation via school bus or mini van will be provided for those activities that are far from CPC.
- For activities located near CPC, students and activity leaders will travel on foot.



### DATES:

#### 2026 WINTER

1/05/26 - 1/09/26  
 1/12/26 - 1/16/26  
 1/19/26 - 1/23/26  
 1/26/26 - 2/6/26  
 2/02/26 - 2/06/26  
 2/9/26 - 2/13/26

#### 2026 SPRING

3/16/26 - 3/20/26  
 3/23/26 - 3/27/26  
 3/30/26 - 4/03/26

#### 2026 SUMMER

7/13/26 - 7/17/26  
 7/20/26 - 7/24/26  
 7/27/26 - 7/31/26  
 8/03/26 - 8/07/26  
 8/10/26 - 8/14/26  
 8/17/26 - 8/21/26



**TIME:**  
 8:30 - 3:45pm  
 (daily)



**AGES:**  
 6 - 12 &  
 13 - 18 years old



### Sample Daily Schedule:



※Club Keiki staff are in charge of the children's safety and well-being. Parents are not to accompany their children during the program.

-> Minimum enrollment: 1 week;  
 Maximum enrollment: 6 weeks

-> Average student to teacher ratio: 15:1

-> Program fees include transportation, admission fees, lunch, snack, Club Keiki t-shirt, and tuition. Well-trained and qualified activity leaders will accompany students during the field trip to ensure their safety and well-being. There will be at least one activity leader to accompany every five - eight children.

-> Complimentary Club Keiki t-shirts will be provided to all students upon enrollment in the program.

\* The information above is subject to change.

# SCHOOL CALENDAR 2026

## Central Pacific College 2026 Calendar

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January						
SU	M	T	W	TH	F	SA
1/4	1/5	6	7	8	9	10
11	12	13	14	15	16	17
18	1/19	20	21	22	23	24
25	26	27	28	29	30	1/31

February						
SU	M	T	W	TH	F	SA
2/1	2/2	3	4	5	6	7
8	9	10	11	12	13	14
15	2/16	17	18	19	20	21
22	23	24	25	26	27	2/28

March						
SU	M	T	W	TH	F	SA
3/1	3/2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	3/26	27	28

March / April						
SU	M	T	W	TH	F	SA
29	3/30	31	4/1	2	4/3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

April/May						
SU	M	T	W	TH	F	SA
4/26	4/27	28	29	30	5/1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23

May/June						
SU	M	T	W	TH	F	SA
24	5/25	5/26	27	28	29	30
31	6/1	2	3	4	5	6
7	8	9	10	6/11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27

June / July						
SU	M	T	W	TH	F	SA
28	6/29	30	7/1	2	7/3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

July / August						
SU	M	T	W	TH	F	SA
26	7/27	28	29	30	31	8/1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	8/21	22

August / September						
SU	M	T	W	TH	F	SA
8/23	8/24	25	26	27	28	29
30	31	9/1	2	3	4	5
6	9/7	8	9	10	11	12
13	14	15	16	17	18	19

September / October						
SU	M	T	W	TH	F	SA
20	9/21	22	23	24	25	26
27	28	29	30	10/1	2	3
4	5	6	7	8	9	10
11	10/12	13	14	15	16	17

October / November						
SU	M	T	W	TH	F	SA
18	10/19	20	21	22	23	24
25	26	27	28	29	30	31
11/1	2	3	4	5	6	7
8	9	10	11/11	12	13	14

November / December/ January						
SU	M	T	W	TH	F	SA
15	11/16	17	18	19	20	21
22	23	24	25	11/26	11/27	28
29	30	12/1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	12/25	26
27	28	29	30	31	1/1	2

 New enrollment period for Full time(F1) students

 School Holidays

 New enrolment period for STEP Part time students (Any Monday except for holidays)

### 2026

Jan 1 - New Year's Day  
Jan 19 - Martin Luther King, Jr. Day  
Feb 16 - President's Day  
Mar 26 - Prince Jonah Kuhio Day  
April 3 - Good Friday

May 1 - May day  
May 25 - Memorial Day  
Jun 11 - King Kamehameha Day  
Jun 22 - 26 - Summer Vacation  
Jul 3 - Independence Day

Aug 21 - Statehood Day  
Sep 7 - Labor Day  
Oct 12 - Indigenous Peoples' Day  
Nov 11 - Veterans' Day  
Nov 26 - 27 - Thanksgiving  
Dec 25 - 31 - Winter Vacation



# CPC FEE TABLE 2026

## 1) INITIAL FEE (NON-REFUNDABLE)

<b>REGISTRATION FEE</b> Non F1 Students (STEP)	<b>\$150</b>
<b>REGISTRATION FEE</b> F1 Students (EPP)	<b>\$150</b>
<b>I-20 SHIPPING FEE</b> (EPP: If requested)	<b>\$120</b>
<b>REGISTRATION FEE</b> Kids Program Students (Club Keiki)	<b>\$100</b>
<b>SEVIS FEE</b> If requested - only applies to overseas F1 students	<b>\$370</b>

<b>Program Starting Dates</b> Non F1 Students (STEP)	Any Monday except for holidays.
<b>Program Starting Dates</b> F1 Students (EPP)	2025: 12/1 2026: 1/5, 2/2, 3/2, 3/30, 4/27, 5/26, 6/29, 7/27, 8/24, 9/21, 10/19, 11/16, 12/14 2027: 1/19
<b>Program Starting Dates</b> Kids Program Students (Club Keiki)	2026 Winter: 1/5, 1/12, 1/19, 1/26, 2/2, 2/9 2026 Spring: 3/16, 3/23, 3/30 2026 Summer: 7/13, 7/20, 7/27, 8/03, 8/10, 8/17

## 2) TUITION

	1 wk	2 wks	3 wks	4 wks	5 - 8 wks	9 - 12 wks	13 - 24 wks	25 - 35 wks	36 -47 wks	48 - 52 wks
<b>STEP for Non F1 Students:</b> Short-term English Program (16 hours/wk)	\$297/week	\$296/week	\$282/week	\$281/week	\$275/week	\$262/week	\$235/week	\$224/week	\$212/week	\$181/week
<b>Club Keiki</b>	\$970/week	\$850/week	\$800/week	\$780/week	\$750/week	\$720/week				
<b>EPP for F1 Students:</b> English Proficiency Program TOEFL (20 hours/wk) Conversation Program (18 hours/wk)	\$327/week				\$320/week	\$300/week	\$272/week	\$256/week	\$241/week	\$201/week

ex) ■ Non F1 Students (STEP)  
■ F1 Students (EPP)  
■ Kids Program Students (Club Keiki)

ex) **Short Term English Program**  
(Part time) for 4 weeks:  
\$281/wk x 4=\$1,124

\*Club Keiki is for kids who are between 6 yrs old to 12 yrs old and 13 yrs old to 18 yrs old.

## 3) ACCOMODATION (OPTIONAL)

Central Pacific College works directly with its partner organizations to provide students with Condominium Residence (Shared Condo), homestay residences, and student services.

Placement Fee (one time only)	With Airport Pickup		Without Airport Pickup	Airport Services	Without Airport Pickup
	\$200	C. Residence	\$230	Airport Pickup	\$150
	\$350	Homestay	\$380	Airport Dropoff	\$130

ACCOMMODATION RENT FEE*	ROOM TYPE	1 wk		2 wks		3 wks		4 wks		Over 5 wks		Daily	
		OVER 18YRS OLD	LESS THAN 18YRS OLD/ OVER 60 YRS OLD**	OVER 18YRS OLD	LESS THAN 18YRS OLD/ OVER 60 YRS OLD**	OVER 18YRS OLD	LESS THAN 18YRS OLD/ OVER 60 YRS OLD**	OVER 18YRS OLD	LESS THAN 18YRS OLD/ OVER 60 YRS OLD**	OVER 18YRS OLD	LESS THAN 18YRS OLD/ OVER 60 YRS OLD**	OVER 18YRS OLD	LESS THAN 18YRS OLD/ OVER 60 YRS OLD**
<b>HOMESTAY</b>	<b>Private</b>	\$600/wk	\$680/wk	\$555/wk	\$630/wk	\$515/wk	\$590/wk	\$515/wk	\$590/wk	\$400/wk	\$480/wk	\$85	\$90
	<b>Shared**</b>	\$520/wk	\$600/wk	\$480/wk	\$555/wk	\$450/wk	\$515/wk	\$450/wk	\$515/wk	\$335/wk	\$402/wk	\$75	\$86

ACCOMMODATION RENT FEE*	ROOM TYPE	1wk - 4wks		5wks- 52wks		Extra Day	
		OVER 18YRS OLD	LESS THAN 18YRS OLD/ OVER 60 YRS OLD**	OVER 18YRS OLD	LESS THAN 18YRS OLD/ OVER 60 YRS OLD**	OVER 18YRS OLD	LESS THAN 18YRS OLD**
<b>C. RESIDENCE</b>	<b>Private</b>	\$570/wk	\$627/wk	\$540/wk	\$594/wk	\$85	\$94
	<b>Shared (2)</b>	\$430/wk	\$473/wk	\$385/wk	\$424/wk	\$65	\$72
	<b>Quad (4)</b>	\$315/wk	\$347/wk	\$290/wk	\$319/wk	\$50	\$55

ex: If a student over 18 years old applies for a quad (4 person) C.Residence /Shared condo room for 12 weeks  
 Placement Fee: \$200  
 Airport Pickup Fee: \$150  
 Rent: \$3,480/weeks  
 -----  
 \$3,830 + \$300\*\*\*  
 \*\*\*Refundable Security Deposit

\*A \$300 Refundable Security Deposit will be charged upon arrival.  
 \*\* If a student would like to request a shared homestay room the student MUST apply with another person.

## 4) PACKAGE PROGRAM (OPTIONAL)

These activities are conducted by outside organizations that are not directly related to CPC. CPC supports the students by assisting them with registration paperwork and helping to make enrollment in these programs as simple as possible. Each studio or class is operated and managed by its respective group, organization, or business.

**Package Placement Fee\*: \$300**

\*On the first day of lessons or your arrival date, support staff will take you to the location (for the package program) by public transportation (i.e. practice commuting). CPC will register the student, explain how to schedule and take lessons, and provide unlimited assistance during this period of the program to assist with any problems that may occur.

### Dance

	1 class	2-4 weeks (2 classes/wk)	5-8 weeks (2 classes/wk)
Hula Dance	\$25	\$75	\$135
Tahiti Dance	\$25	\$70	\$130

• Private and beach hula lesson is available by appointment only  
 • Prices are subject to change without notice

### Yoga

	1 class	3 classes (valid for 1 week)	6 classes (valid for 4 weeks)	1 week unlimited	1 month unlimited
Studio	\$18	\$45	\$84	\$65	\$120

• Morning & Sunset Beach Yoga: \$20  
 • 2 month's worth of Yoga teacher training every weekend: \$3,142  
 • Prices are subject to change without notice

### Scuba Diving

	1 Dive
First Time Diver	\$180
Certified Diver	\$170

• 2 days Certificate Course (minimum 2 persons) : \$400 - \$450  
 • Prices are subject to change without notice

### Surfing

	1 lesson (Group)	1 lesson (Private)
Waikiki (Filmed with GoPro)	\$90	\$130

• Prices are subject to change without notice

# BOOKING PROCESS

## 1. F1 VISA STUDENT (EPP PROGRAM)

1. Registration form filled out online at <https://cpchawaii.edu/admission/>
2. Student Information form filled out online at <https://cpchawaii.edu/form-application/>
3. We will require you to e-mail ([info@cpchawaii.edu](mailto:info@cpchawaii.edu)) or fax the following documents:

- A copy of your passport (photo page)
- A copy of your or your bank statement.

The minimum balance of your bank statement will need to be over \$21,648. The bank statement must be in English and submitted no later than 3 months prior to the date of the I-20 issuance. \$21,648 is the total cost of living expenses and tuition fees in order to study at CPC. Not having sufficient funds in your bank statement may result in being ineligible to obtain student status for a full year. They may instead study in the program for the length of time that their funds make them eligible for.

4. When the payment for the express mailing fee of \$100 is confirmed, we will issue an I-20 and an acceptance letter will be mailed to you via FedEx.

Please fill in the following form to pay for the express mailing fee <https://cpchawaii.edu/form-card/>

5. Apply for a student visa at the U.S. Embassy in your country.
6. Notify CPC of what the results of the interview are.
7. Payment for tuition and textbooks.
8. Travel to Hawaii!

The following link will show what you can expect from your first day <https://cpchawaii.edu/yourwelcomeday/>

## 2. NON F1 VISA STUDENT (STEP PROGRAM)

1. Registration form filled out online at <https://cpchawaii.edu/admission/>
2. Student Information form filled out online at <https://cpchawaii.edu/form-application/>
3. Payment for tuition and textbooks.
4. Travel to Hawaii!

The following link will show what you can expect from your first day.

<https://cpchawaii.edu/yourwelcomeday/>

## 3. KIDS PROGRAM STUDENT (CLUB KEIKI PROGRAM)

1. Kids Program Registration form filled out online at <https://cpchawaii.edu/form-keiki/>

## 4. TRANSFER STUDENT

1. Registration form filled out online at <https://cpchawaii.edu/admission/>
2. Student Information form filled out online at <https://cpchawaii.edu/form-application/>
3. We will require you to e-mail ([info@cpchawaii.edu](mailto:info@cpchawaii.edu)) or fax the following documents:

- A copy of your passport (photo page)
- A copy of your student visa
- A copy of your current I-20
- Signed CPC transfer form (You need to personally take the form to your current school and have the form signed by your current school DSO.)

\*Please note that a student MUST submit all documents to CPC in order for CPC to issue I-20.

- A copy of your or your bank statement.

The minimum balance of your bank statement will need to be over \$21,648. The bank statement must be in English and submitted no later than 3 months prior to the date of the I-20 issuance. \$21,648 is the total cost of living expenses and tuition fees in order to study at CPC. Not having sufficient funds in your bank statement may result in being ineligible to obtain student status for a full year. They may instead study in the program for the length of time that their funds make them eligible for.

4. When the payment for the express mailing fee of \$100 is confirmed, we will issue an I-20 and an acceptance letter will be mailed to you via FedEx.

Please fill in the following form to pay for the express mailing fee <https://cpchawaii.edu/form-card/>

5. Payment for tuition and textbooks.
6. Please come to CPC

The following link will show what you can expect from your first day <https://cpchawaii.edu/yourwelcomeday/>

\*If you require accommodations, please contact Student Service America (SSA) at:

Tel: +1 (808) 542-9114 / E-mail: [info@ssahi.com](mailto:info@ssahi.com)

## 2. 2026 CPC REFUND POLICY

### Rejection of Applicant

If an applicant is rejected for enrollment by CPC, or if a prospective student has his/her visa application rejected, a

full refund of all monies paid will be made to the applicant, less a maximum of \$500 non-refundable charges if such charges are clearly itemized in the enrollment agreement as non-refundable. Certain mandatory government or service-related fees are paid by CPC on behalf of the student and are non-refundable once paid or processed, even if the student cancels prior to the start of the program. Refunds will be made within 45 calendar days from the date of notification of visa or entry denial.

### Program Cancellation

If CPC cancels a program subsequent to a student's enrollment, CPC will refund all monies paid by the student.

### Cancellation Before Classes Begin or No-show before entry into the U.S.

If a student cancels prior to the start of scheduled classes and has not entered the United States, CPC will refund all monies paid less non-refundable charges (i.e., registration fee, I-20 mailing fee, accommodation processing fee if applicable) of up to \$200. However, certain mandatory government or service-related fees are paid by CPC on behalf of the student and are non-refundable once paid or processed, even if the student cancels prior to the start of the program. Refunds will be made either within 45 calendar days of the student's cancellation date or within 45 calendar days of the first scheduled day of class, whichever is earlier. The cancellation date is determined by the student's notification to withdraw.

### Cancellation Before Classes Begin or No-show after entry into the U.S.

If a student cancels prior to the start of scheduled classes and has entered the United States, CPC will refund all monies paid, less non-refundable institutional charges of up to \$500 (e.g., registration fee, I-20 mailing/courier fee, accommodation processing fee if applicable), provided these are clearly itemized in the enrollment agreement. Certain mandatory government or third-party service fees—such as the SEVIS I-901 fee or express courier shipping fees already paid on the student's behalf—are considered pass-through fees and are non-refundable once paid or processed, even if the student cancels prior to the start of the program. Refunds will be made within 45 calendar days of either (a) the student's cancellation date or (b) the first scheduled day of class, whichever is earlier. The cancellation date is determined by the student's notification to withdraw.

### Withdrawal or Termination After Classes Begin

#### First Period of Financial Obligation:

Refunds are calculated based on the student's last date

of attendance (LDA) within the current period of financial obligation, which refers to the portion of the program for which the student has paid and which shall not, under any circumstances, exceed twelve (12) months.

During the first week of classes, CPC may retain up to ten percent (10 %) of the stated tuition, not to exceed \$1,000, plus up to \$500 in non-refundable charges (e.g., registration fee, I-20 mailing/courier fee, accommodation processing fee if applicable). After the first week and through fifty percent (50 %) of the period of financial obligation, CPC will retain a pro-rated portion of the tuition earned based on the portion of the term completed, plus ten percent (10 %) of the unearned tuition (not to exceed \$1,000), and up to \$500 in non-refundable charges. After fifty percent (50 %) of the period of financial obligation has been completed, CPC may retain the full tuition for that period and up to \$500 in non-refundable charges. Refunds will be issued within forty-five (45) calendar days of the date of determination (DOD) of withdrawal or termination.

#### Subsequent Periods of Financial Obligation or Enrollment Periods:

For students who continue or extend their enrollment beyond the first period, the same refund rules apply independently to each period of financial obligation.

If a student has been absent for 10 consecutive calendar days, they will be automatically withdrawn. The refund due will be calculated using the last date of attendance to cancel and be paid within 45 calendar days. In such cases, the standard refund policy (as mentioned above) will also apply.

Students who are terminated because of violations of CPC rules/policies (including attendance) will receive a pro-rated refund. The refund will be calculated based on the last date of attendance. In such cases, the standard refund policy (as mentioned above) will also apply.

If your enrollment was facilitated by an authorized CPC overseas agent, the refund shall be made to the agent. However, the processing of any refund may be governed by the contractual agreement between you and the agent. You are advised to consult with your agent should you have any questions.

### Non-Refundable Charges

Registration fee, express mailing fee, I-20 re-issuing fee, SEVIS Fee, and accommodation processing fee

### Accommodation

Accommodation arrangements may be made through CPC. However, accommodation rules are subject to each accommodation company's individual policy such as deposit fees, refunds, and cancellation. Please contact the individual company regarding these policies.

## 2. 2026 STUDENT SERVICE AMERICA REFUND POLICY

\* The housing services are offered by Student Service America for CPC students.

### **BEFORE A STUDENT MOVES IN:**

You have the right to withdraw your housing application at any time. A withdrawal can take place by written notice provided by you to Student Service America Inc.

### **STUDENT'S RIGHT TO CANCEL:**

You have the right to cancel your housing application form and obtain a refund of charges if notice of cancellation is made 30 days before your scheduled move in date.

You must indicate your request to cancel and obtain a refund by submitting a letter to the address listed on your housing application form.

### **REFUND POLICY**

You shall be refunded 100% of the amount paid to Student Service America Inc. if notice of cancellation is made more than 30 days before your scheduled move-in date. An applicant must agree that he/ she will forfeit the remaining balance of any rent payment (up to 30 days), as well as incur a cancellation fee of \$270/\$350, if he/ she cancels the housing tenancy less than 30 days before the occupancy date as listed above. If the student moves out after moving in, no refund will be issued unless a replacement is found. All refunds, as determined above, will be paid within 30 days after the notice of refund has been accepted, according to our cancellation or move out policy.

### **AIRPORT PICKUP**

You shall be refunded 100% of the amount paid for Student Service America Inc. If notice of cancellation is made more than 72 hours before your scheduled airport pickup. If a student cancels after the above cancellation deadline, no refund will be issued.

If your booking was facilitated by an authorized our overseas agent, the processing of any applicable refund may be governed by the contractual agreement between Student Service America Inc. and the agent. You are advised to consult with your agent prior to entering into this enrollment agreement should you have any questions.



# FORMS

# 2026

# PRE-ENROLLMENT APPLICATION

If you have any questions regarding this application form, please feel free to email or call CPC.

## Enrollment Dates – Please check the date in 2026 you wish to start:

**F-1 Applicants:** Please indicate which date you would like to begin below.

- EPP (English Proficiency Program)**       **TOEFL**       **Conversation Program**
- Dec. 1, 2025       Mar. 2       May. 26       Aug. 24       Nov. 16
- Jan. 5, 2026       Mar. 30       Jun. 29       Sep. 21       Jan. 4, 2027
- Feb. 2       Apr. 27       July. 27       Oct. 19

**Non F-1 Applicants:** Please indicate which date you would like to begin your studies below.

**STEP (Short Term English Program)**

**Club Keiki (Kids Program)**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_(MM/DD/YY) Mondays only (Tuesday if the Monday is a holiday)

**Length of study (in weeks) :**

\_\_\_\_\_ **Week (s)**

## Student Information

Family Name (Surname):

First (Given) Name:

Middle Name:

Country of Birth:

Date of Birth (MM/DD/YYYY):

Country of Citizenship:

Sex:  Male  Female

City/Province of Birth:

Email:

Home Country Street Address:

City:

State:

Postal Code:

Country:

Phone:

Mobile Phone:

Address in Hawaii (if known):

Emergency Contact Name:

Relationship:

Emergency Contact Telephone Number:

Emergency Contact Email:

Are you a transfer student?  Yes  No

If "Yes," please indicate your current school name: \_ \_ \_ \_ \_

If "Yes," please indicate your last attending date at this school: \_ \_ \_ \_ \_

Current Level of English:

- Beginner  High -Beginner  Low Intermediate  Intermediate  
 Low Advanced  Advanced

How did you hear about CPC?

- Agent (Agent name: \_\_\_\_\_)  CPC Website  Internet  SNS (\_\_\_\_\_)  
 Friend  Other (\_\_\_\_\_)

### Program Information

- EPP (English Proficiency Program) – 20 hours/week  
 TOEFL ® – 20 hours/week  
 Conversation Program – 18 hours/week  
 STEP (Short Term English Program) – 16 hours/week  
 Club Keiki (Summer Kids Program)

**Do you need an I-20?**  Yes  No

*In addition to the fees below, all I-20 applications must be accompanied by a financial statement verifying your ability to meet expenses. (Estimated expenses per school year: \$20,352.00)*

**If "Yes," please indicate how you would like us to deliver your I-20:**

- Mail  Email (PDF)  
 Pick up (by friend or relative in the US)

**If you need to come together with your families(F2),**

Number of dependent: \_\_\_\_\_

Their Country of Citizenship: \_\_\_\_\_

Their Country of Birth : \_\_\_\_\_

Required Fees:

- ✓ Registration Fee (\$150, non-refundable)  
✓ Express Mail (EPP \$120, non-refundable)  
✓ Textbook fee (2 textbooks)\* 4 weeks and more  
 Purchase New (\$150-\$190)  
Rental for students that only apply for 1-3 weeks  
 1 week (\$20)  2 weeks (\$40)  3 weeks (\$60)

### Accommodation

- Homestay  
 Condominium Residence (Shared condo) : ( )Private ( )Shared ( )Quad  
 Condominium  
 None

### Transportation

- One way  Round  None

**I have read and understood that this is a pre-enrollment application, that certain fees are non-refundable, as noted, and that my enrollment will not be completed until I obtain a visa (if required) and execute an enrollment agreement in person at CPC.**

Signature: \_\_\_\_\_ Date (month/day/year): \_\_\_\_\_



2026 HOUSING APPLICATION
STUDENT SERVICE AMERICA

Student Service America
1585 Kapiolani Blvd. Suite
1705, Honolulu, HI 96814
Phone: 808-542-9114
Fax: 808-748-0897
Email: info@ssahi.com

1 Move In Date: Move Out Date: Agent Name: For office use only: Application Received: Program Start Date:

2 Housing Options: (select the housing option) Package Options: Homestay (2 meals/day) Condominium Residence (Moana House) Dance (Studio) Surf (Studio) Yoga (Studio) Scuba Diving

3 Transportation Service: Airport Pick-up \$150 -All applicants must use our airport pickup service. Airport Drop-off \$130 - Guaranteed pickup time (accommodation) is 7AM to 7PM.

4 Student Information: Last Name (Family name): First (Given) Name: Nationality: Gender: Visa: Date of Birth:

5 Personal Information: Allergies: Smoker: Do you have any allergies? If yes, please list:

6 Arrival Information: Arrival Date: Arrival Time: Airline: Flight#:

7 Emergency Contact Information: Name: Relationship: Telephone: E-mail:

8 Preferences for students choosing a Homestay Family (We will do our best to meet your preferences; however, we cannot guarantee that we will meet all of them. For best results, please submit this application at least 30 days before you plan to move in.)

9 Other: If you have any physical or mental conditions, you may list them here so that we can accommodate your needs. Please note: by listing any information here, you agree that we may share this information with third parties as we see fit.

10 By signing below, I hereby certify that the facts set forth above are complete and true to the best of my knowledge. I agree that my application will not be processed until S.S.A. has received \$200(Non Refundable) from me for placement in a condominium residence or \$350(Non Refundable) for placement in a homestay. I agree that I will forfeit the remaining balance of any rent payment (up to 30 days), if I cancel the housing tenancy less than 30 days before the occupancy date as listed above.

# CREDIT CARD PAYMENT [CPC]

If you would like to make a payment by credit card, please visit our website's payment page [\[Payment Page\]](#) and complete all required fields, including your credit card details, to process the payment.

**You can make your payment securely with a credit card by filling out the form on this page and submitting it. Central Pacific College does not store your credit card information. This payment process is facilitated through Stripe's online payment. Please fill out the information below**

**Date \***

**Student's First Name \***

**Student's Last/Family Name \***

**Agency Name (if applicable)**

**Amount \***

\*4% of the CR processing fee will be added on top of your payment amount.

**Amount charged to your credit card**

**Payment Details**

Continue to Checkout page



Central Pacific College  
1585 Kapiolani Blvd. Suite  
1705, Honolulu, HI 96814  
Phone: (808)791-7800  
[info@cpchawaii.edu](mailto:info@cpchawaii.edu)

[www.cpchawaii.edu](http://www.cpchawaii.edu)